



Office of the City Clerk

Mario Bataille, CMC
City Clerk

Dear Lobbyist:

In order to facilitate your annual lobbyist registration renewal with the City of Miami Gardens, I have enclosed the following forms:

- Lobbyist Annual Renewal
- Lobbyist Registration
- Lobbyist Authorization
- Lobbyist Fee Disclosure Statement

To ensure you are properly registered, please complete and submit the attached documentation, along with the annual registration fee in the amount of \$250.00, made payable to the City of Miami Gardens, mail to: Office of the City Clerk, C/O Mario Bataille, City Clerk, City of Miami Gardens, 18605 NW 27th Avenue, Miami Gardens, FL 33056.

Your annual lobbyist registration renewal fee is due on or before October 1, 2019.

If you are lobbying on specific issues, please complete a Lobbyist Registration Form for each issue, as well as a Lobbyist Authorization for each principal.

As always, if I can be of further assistance, please do not hesitate to give my office a call at 305-622-8000 Extension 2830.

Sincerely,

Mario Bataille, CMC
City Clerk

**CITY OF MIAMI GARDENS
AFFIDAVIT OF LOBBYIST REGISTRATION**

A \$250.00 Registration Fee is due on or before October 1st of each year.

DATE REGISTERED _____ 20__.

Lobbyist Name (print) _____
Last Name, First Name, Middle Initial

Business Name: _____
(if different from above)

Business Phone: _____

Email Address (optional) _____

Mailing Address: _____

Business Address (if different from above)

I do solemnly swear that all facts contained in this Registration report are true and correct, and that I have read and am familiar with the provisions of Miami Gardens Lobbying Ordinance No. 2007-09-115, and the LOBBYIST REGISTRATION, REPORTING, AND WITHDRAWAL requirements contained herein.

Signature of Lobbyist

- ___ Personally Known
- ___ Produce ID _____
- ___ Did take an oath, or
- ___ Did not take an oath

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary Public
My Commission Expires:

For City Clerk's Use only: PAID \$ _____ as Cash _____; Check _____ (Check # _____)
Date rec'd: _____, 20__.
Rec'd By: _____

**CITY OF MIAMI GARDENS
LOBBYIST REGISTRATION FORM**

Article VII, Section 2-554 provides that "Lobbyist" means all persons employed or retained, whether paid or not, by a principal who seeks to encourage: a) The passage, defeat or modification of any ordinance, resolution, action or decision of any city council member; b) Any action, decision, recommendation of the city manager or any city board or committee; or c) Any action, decision or recommendation of any city personnel; defined in any manner in this section, during the time period of the entire decision-making process on such action, decision or recommendation that foreseeably will be heard or reviewed by the city council, or a city board or committee. The term "Lobbyist" specifically excludes the principal as well as any employee of the principal engaged in lobbying activities.

1. Lobbyist Name (print) _____
Last Name, First Name Middle Initial

Business Name: _____
(If different from above)

Business Phone: _____

Email Address: _____

Mailing Address: _____

2. Principal retained by: (list each person or entity that has retained you to lobby on this subject):

Principal's Address (If different from above): _____

a) If you represent a corporation, partnership, or trust, identify and provide the address for the Chief Officer, Partner, and/or beneficiary: _____

3. Subject Matter (Must be specific & describe in detail!) _____

4. Identify each individual (Mayor, Councilmember, Board, Committee, or City staff) to be lobbied:

5. The subject matter listed in number 3 above is to be considered at the meeting of: (Identify each entity)

_____ City Council _____	on _____	20 _____
_____ City Staff _____	on _____	20 _____
_____ City Board or Committee _____	on _____	20 _____

6. State the extent of any business, financial, familial, professional or other relationship which exists with any individual identified in number 4 above.

7. State the terms and amount of compensation to be paid by each principal to the lobbyist with regard to the specific issue on which the lobbyist has been engaged to lobby.

On October 1 of each year, each lobbyist shall submit to the City Clerk a signed statement under oath, listing all lobbying expenditures in the City of Miami Gardens for the preceding calendar year.

Each person who withdraws as a lobbyist must file a "Certificate of Withdrawal" with the City Clerk.

OATH: I do solemnly swear that I have read and am familiar with the provisions of City of Miami Gardens Code of Ordinance, Article VII entitled Lobbyist, including the LOBBYIST REGISTRATION, REPORTING, ANNUAL REGISTRATION, AND WITHDRAWAL requirements contained therein, and that all facts contained in this Lobbyist Registration report are true and correct.

Signature of Lobbyist

Personally known

Produced ID _____

Did take an oath, or

Did not take an oath

State of Florida, County of Miami-Dade

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary Public or City Clerk

My Commission expires:

FOR CITY CLERK'S USE ONLY: Registration: Accepted Rejected Date: _____

If rejected, state reasons: _____

Fee Paid: Yes \$ _____ as Cash ; as Check (Check # _____)

No Not For Profit Organization (documentary proof attached)

Date Received: _____ Received By: _____

**CITY OF MIAMI GARDENS
LOBBYIST AUTHORIZATION FORM**

PRINCIPAL'S NAME: _____

PRINCIPAL'S CONTACT PERSON: _____

PRINCIPAL'S TRADE NAME: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

NAME OF LOBBYIST(S): _____

LOBBYIST'S ADDRESS: _____

TELEPHONE NUMBER: _____

DATE EMPLOYED: _____

Is lobbyist employed for a specific issue Yes _____ No _____

SPECIFIC ISSUE: _____

I swear under penalty of perjury that the information on this form is true and accurate.

PRINCIPAL'S SIGNATURE _____ DATE: _____

Pursuant to Article VII of the Miami Gardens Code of Ordinances entitled "Lobbyist" In the event that a violation is found to have been committed, the person shall be prohibited from lobbying before the city council or any committee, board or personnel of the city on the subject that resulted in a finding of a violation, and shall be subject to the penalties set forth in this chapter.



**CITY OF MIAMI GARDENS
FEE DISCLOSURE STATEMENT**

Pursuant to Article VII of the City of Miami Gardens Code of Ordinances entitled "Lobbyist", each lobbyist and his/her principal shall, before engaging in any lobbying activities, submit to the City Clerk a joint signed statement under oath disclosing the terms and amount of compensation to be paid by each principal to the lobbyist with regard to the specific issue on which the lobbyist has been engaged to lobby. If no compensation will be paid concerning the subject lobby services, a statement shall nonetheless be filed reflecting as such.

Attorneys licensed by the Florida Bar shall not be required to divulge client confidences relating to their compensation.

LOBBYIST NAME (print): _____

SUBJECT MATTER (Must be specific & describe in detail!): _____

STATEMENT

Disclosure of terms and amount of compensation (to be) paid by each principal to the lobbyist with regard to the specific issue on which the lobbyist has been engaged to lobby:

OATH

**STATE OF FLORIDA
COUNTY OF MIAMI-DADE**

I, the undersigned registrant, do hereby depose under oath and say that the information disclosed herein and on any attachment hereto is true and correct.

Signature /Lobbyist

Personally Known
 Produce ID _____
 Did take an oath, or
 Did not take an oath

Sworn to and subscribed before me this _____ day of _____, 20 __.

Notary Public

My Commission Expires:



**CITY OF MIAMI GARDENS
LOBBYING EXPENDITURE STATEMENT**

Pursuant to the provisions of Ordinance No. 2007-09-115 of the City of Miami Gardens, on October 1st of each year, each Lobbyist shall submit a signed statement under oath listing all lobbying expenditures for the preceding calendar year. The Statement shall list in detail each expenditure by category, including food and beverage, entertainment, research, communication, media advertising, publications, travel, lodging and special events, and city Personnel on whose behalf or benefit the expenditure was made. A statement shall be filed even if there have been no expenditures during the reporting period. Annual statements shall be required until such time as the lobbyist files a notice of withdrawal of lobbying activities with the City Clerk.

LOBBYIST NAME (print): _____

STATEMENT

Lobbying expenditures for the period of January _____, _____ through September 30, _____.

OATH

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

I, the undersigned registrant, do hereby depose under oath and say that the information disclosed herein and on any attachment hereto is true and correct.

Signature

- Personally Known**
- Produce ID** _____
- Did take an oath, or**
- Did not take an oath**

Sworn to and subscribed before me this _____ day of _____, 20 __.

Notary Public

Print name of Notary Public

My Commission Expires